



## Minutes of the Trustees Meeting held on 10<sup>th</sup> January 2023

Trustees Present: Nick Viney-Chair, John Hynan, Jack Ross, Claude Bonfanti, Rick Gould, Rob Lobley, Claire Barnes, Ali Arnold.

Also present p/t – PCC Representative Liz Hoad, Parish Council Representative Ceri Vosper, Guests - Angela Wenham, Mike Wenham, Lyn Beake, Pete Newton, Kathy Hollidge

### 1. Welcome by Chair

**NV introduced the guests and thanked them for joining the meeting**

**Apologies** – Dawn Cosh, David Ainscough (due to join as a guest)

**Minute taker** – Claire Barnes (CB)

### 2. Parish Council matters

- The verge has been cleared outside Village Hall
- It was tabled that the PC should alternate location of meetings between with Harmans Cross and Worth thus making it easier for villagers to attend. **CV** to follow up
- Liz Hoad raised the issue of power cuts and communication challenges the village now faces given that phones (including landlines) are predominantly using Wi-Fi. It is a particular concern for people who are living alone and/or vulnerable. **CV** to raise with PC to explore how this is best managed
- Sustainable Worth now has a page on the PC website with content the same as on the Village Hall site.

### 3. Minutes of last meeting. Matters Arising

- It was noted that the Chair had not received any response from Mark Hill following the email sent in September
- **RL** confirmed new hall hire charges have now been implemented via the website
- Party wall repairs between Wild Hill and Village Hall have been completed
- **CB** proposed a new aluminum noticeboard be used to replace the existing one outside the village hall. The zinc backing will allow use of magnets for posting rather than drawing pins. Estimated cost including VAT and delivery £846. **NV** stated he had a view that the noticeboard should be freely accessible for posting purposes. This to be discussed further. Meantime the purchase was signed off. Delivery will be 8-10 weeks.
- It was agreed that the Carols event was very successful, this year held in the Church in anticipation of poor weather. There was a high turnout and £536 was raised for the Swanage Food Bank. The timing was ideal, being nearer Christmas on 22<sup>nd</sup> December. There was a view by some that the Green was an equally good space as the Church, weather permitting, and the events team would keep an open mind about the location for 2023
- The Bring and Share supper was also a well-attended and successful event to be repeated when/if someone would like to lead
- The issue of safety regarding cables in the lawn was raised. **RG** stated that there are other exposed cables that need tidying up. Trustees supported the motion that the situation needs to be rectified. **RG** agreed to contact SSE to enquire about potential grants and recommend best solution at next meeting.
- Minutes were approved

#### 4. Work on Village Hall and School House

- **RG** distributed a report which outlined completed repairs and outstanding items. Approximately two thirds of the work has been finished. However, the schedule is continuously evolving as maintenance issues arise and **RG** presented a proposal for the next 5 years and budget totaling £55k. Recent additions include the leak in the VH roof, two windows at the back of the hall which are rotten, and the stone wall needs repairs. **RG** proposed that the building subcommittee meet up and determine priorities. The issue of village hall grants was raised following the circulation of a potential opportunity by **JR** before the meeting. The amount available would potentially be 20% of a new improvement project costing £37k however this might not apply to **WMVH** proposed work.
- **AA** tabled that the kitchen was shabby and needed attention. Whilst the cleaners, Sparkle, did a satisfactory job, there were a significant number of outstanding repairs (dishwasher, hot water boiler, waste bin, and outside light in particular,) and there was a lack of order. The boiler/kettle also needed descaling at regular intervals. It was an unsatisfactory situation particularly given the kitchen was being offered as part of the Hall hire. **AA** volunteered to assess what needed attention and bring a list to the Committee. Angela Wenham agreed to participate in the audit. The issue of a maintenance manager/caretaker was raised to ensure ongoing checks and repairs were being addressed. **NV** commented that this aspect of the VH it should be aligned to hall bookings. **RG** offered to fix the outside light.

#### 5. Website and Marketing Comms.

- Nick Viney and Jack Ross had recently met with the National Trust to discuss future communications with the village. It was suggested that a couple of meetings a year in the VH and walks around the area would be appropriate. It was highlighted to the National Trust that The Dubber was also a useful channel for the National Trust to use for information sharing about events.

#### 6. Future Events

- Claude Bonfanti mentioned the next Film Club event would be Pig with Nicholas Cage. Claude Bonfanti also proposed showing the Notre Dame documentary and using it as a fund-raising opportunity for the Church roof. The Committee agreed this was a good idea
- Regarding the Fete. **NV** to talk to Peter Handy about being Chair of the Fete team and to kick things off with an initial meeting in February for the core team. Fete confirmed to be 29<sup>th</sup> May. Agenda for meeting to include how the funds will be spent. It was noted that the VH could benefit from proceeds this year given repair schedule.
- It was proposed that a Picnic on the Green, when people bring their own food and refreshments, would be an ideal way to celebrate the Coronation. This would be on Monday May 8<sup>th</sup>.
- **Lyn Beake** suggested a Village Treasure Hunt could be a fun event and would develop the idea for the next meeting.
- AGM Tuesday 11<sup>th</sup> April 6.30 for 7pm

#### 7. Finance

**JH** presented Treasurers Report for the year ending 31<sup>st</sup> December 2022.

- Trustees reviewed the financial procedures of the Trust and confirmed that they believed the financial procedures and controls of the Trust were adequate;
- **JH** explained the main features of the results for the year which resulted in a deficit for the year of £1,439 (2021 £20,167 surplus).
- Expenditure on repairs and improvements charged to the Provisions accounts amounted to £21,896 (2021 £4,056). These amounts were included in the Financial Statements in the Receipts & Payments

accounts as part of repairs and improvements.

- The Trust's cash funds at the year end amounted to £54,326 (2021 £77,661).
- JH presented the draft Financial Statements which would be presented to the Trust's AGM and filed with the Charity Commission. These were approved subject to any changes the Chair wished to make to the Trustees Report.
- Changes to reserves policy were agreed.

## **8. AOB**

- NV reported that the VH rubbish had not been collected for some time despite us paying approx £200 per year. **JH** is investigating. NV also said that VH users did not seem to understand that glass should not be put in with the other recycling but separately in the green box provided. **RL** will mark the recycling bin again to clarify this.

## **Next Meeting**

Committee will next meet on Tuesday 2<sup>nd</sup> May 6.30pm (AGM on 11<sup>th</sup> April). The aforementioned guests are again welcome to join the meeting and their interest/contribution is much appreciated.