

Worth Matravers Village Hall



**Minutes of the Management Meeting held on  
Thursday 29th October 2015 at 6.30 pm**

**Chairman:** Nick Viney  
**Treasurer:** Hugh Cochrane  
**Secretary:** Tim Arnold

**Also Present:** Charles O'Reilly, Richard Sandham, Jenny Hynan, John Hynan, Jack Ross.

**Apologies:** Jerry Burden, Adrian Wood.

**Actions from Previous Minutes:**

Tim Arnold has still to place orders for:

- New set of fluff-resistant hall chairs.

- BT Landline.

- Hose pipe and sprayer attachment.

Nick Viney will ask Sparkle to clean behind the secondary glazing next time they are in.

**Election of new Committee Member**

John Hynan was elected as a new member of the Village Hall Management Committee, and Village Hall Treasurer with effect 1 Jan 16.

**Treasurer's Report**

Hugh Cochrane outlined details within the P&L Account and Balance Sheet (both attached to these Minutes) - points raised included:

- Net Income down by £1778, this seemed due principally to expenditure on improvements including new kitchenware, crockery, new lighting and committee room decoration.

- Hall Hire up by 8%, principally due to PASH; Expenses up slightly; Burns Night: a small loss.

We considered replacing the shed, repairing the shed, or putting a new shed in the School House garden. Decision is to ask Jerry Burden to revisit his previous repair and check alignment of the door so it shuts properly. Also to advise re strapping the shed to the wall to stop it moving any further.

**Hall Hire Rates**

The proposed amendments to hall hire charges (attached) were approved for all commercial hirings such as those for weddings and Elections.

It was agreed that the rate for villagers should continue to be at a 50% discount, and for those deemed as 'significant helpers' booking would be free of charge, donations accepted, including Games Club and Afternoon Club.

Further, Charities offering local support, such as NCI and Natural England, would also be charged a concession, at the discretion of the booking sec.

The month-long booking for Apr-May 2016 by DCC should be charged at full rate, subject to negotiation.

School House rent was agreed should remain as per 2014/15.

### **Heating**

Harris & Sons have been approached to reset the heating system back to how it was before user-access caused a number of problems. Jack Ross agreed to take this back on, fix it with JH and monitor it in future.

### **Fire Alarms**

Confirmed that the code is on the box door, and in the currently mislaid booklet of appliance instructions. It has been repaired, and the invoice is under discussion, pending possible revision of the maintenance contract terms.

### **Phone Line / Mobile Phone Installation**

It was agreed that the approach by EE to install a series of signal boosters via Compact Farm and other locations should be passed to the Parish Clerk. No further action by the VH. Tim Arnold will now pursue installation of a landline.

### **Bonfire Night**

Agreed that insurance for this event could be passed to Charlie Newman, that the Village Hall was effectively making a donation to allow food to be sold. *[However, post-meeting it has now been confirmed by Hugh Cochrane that the VH insurers have covered this event for up to 500 people]*

Tim Arnold agreed to ask Peter Handy, event organiser, to send a copy of the Risk Assessment to the Treasurer, and to liaise with Charlie re liability.

### **Requests to the Parish Council**

Nick Viney agreed to attend the next PC meeting to ask for:

£100 donation towards 18' Christmas tree. *[afternote: £75 has been granted]*

Permission to allow the general public to stand in the overflow Car Park to watch Fireworks. *[afternote: permission granted by WM Parish Clerk 10:55 4/11]*

Funding for the installation of a defibrillator on the Village Hall external wall for use by all villagers and visitors.

### **Events**

Tim Arnold confirmed plans to hold an Events Meeting before the Christmas event, to ensure not all eggs were in one basket.

A suggestion was made to hold a Street Party for Her Majesty's 90th Birthday in June 2016.

### **Date of the next Meeting**

Mid to late January, date tbc by email. All future meetings to be held at 7.30pm.

Nick Viney  
Chairman  
4 Nov 2015