

Worth Matravers Village Hall
Trustees Meeting
Tuesday 21 January 2020 at 7.30pm

Minutes taken at the meeting

Present: Nick Viney, Rob Lobley, Rick Gould, Jack Ross, John Hynan, Claire Barnes, Maggie Hardy, Dawn Cosh (note taker)

1. Apologies – Charles O'Reilly, Helen Stewart (to resign at AGM) and Claude Bonfanti

2. Minutes of last meeting – Thanks expressed to Maggie for taking the minutes which were agreed.

Matters arising.

- VH use of Car Park store – Nick and Jack had meeting with Roger from PC. Agreed to tidy up, keep use to a minimum and have 2 keys only. Approx 70 plastic molded chairs with metal legs in store, not wanted. Could be used for centenary or carnival.
- Parish Council update – Ceri to mention centenary celebrations to PC and ask if they wish to contribute. Spoken to Alex about music and films.
- AV and PowerPoint - Claude and Jack still to try PowerPoint through the audio/visual system.
- Gardens Instructions - Nick still to inform Maggie of garden instructions for Mark Norman.
- Fire Extinguishers – Missed service so will be done next time.
- Outside light – Julian has shifted sensor on other light. Seems to be effective so decided outside light not needed.
- Survey of VH and School House – Meeting arranged to survey the VH and School house and prepare a Strategic plan for the future of the buildings.

3. Future events

- **Film Club** – Next film arranged for Tuesday 28th January. Woman at War
- **The Fete 25 May 2020** – first fete meeting arranged for Monday 2nd March 2020 at 6.30pm.
- **Purbeck Arts Week** – hall booked from 26/5 - 12/6.
- **Worth Centenary 2020** – 26-28th June. Next planning meeting Sat 29th Feb. David Whitehouse doing the church. Nicholas Philips can do the weekend. Radar-Belinda knows about it. Claire mentioned possibility of Treasure Hunt for the children. 40 people on email group.

- **PASH** – hall booked 16/7 – 24/8.
- **Purbeck Film Festival** – John says VHC pay for licence and deposit for film hire. Proceeds donated elsewhere.

4. Publicity:

- Website, E Blasts, Dubber entries. Jack still looking for help to keep the website up to date. Claire offered to help when she can. Jack said Eblasts getting easier. Claude sends info to Dubber for film nights.

5. Recent events

- **PASH 28 Nov – 8 Dec** – good as always.
- **Carols on Green 14 Dec** – good feedback. Possibly 19th Dec for 2020?
- **Film Club 17 Dec** – Excellent evening. Raised £400. Thanks to Claude.
- **Defib Training 20 Jan** – Very useful. Thanks to Maggie for organizing.

6. Jobs outstanding

- Committee Room door mat – quote received. Company has extra material and could do other areas for £50. Agreed to do Committee Room door mat only.
- Dishwasher – DW has leaked. Nick says need to improve instructions. Jack says it needs cleaning regularly.
- Fete – Maggie says St Albans Head NCI looking to upgrade their building. Some possible funding from fete proceeds.
- New Trustees required for Worth Community Property Trust at Roman Barn – Maggie says AGM on 14/02/20.
- Welcome Pack for new residents – Nick said would be a nice idea to welcome new residents with a welcome pack.

7. Finance. Treasurer's report circulated in advance by John to all Trustees

- Good year as income up (due to hall hire up and fete residue) and expenditure down (as last yr had AV purchase and this year only purchased tables). NO expenses on fabric of building recently. Strong balance sheet. Thanks given to John. Accounts and reserves approved.

8. AOB.

None

9. Suggested dates of meetings for 2020 – 14 Apr (AGM plus post AGM Trustees), 14 July, 20 October, 21 January, (please note amendment, 20 October).

10. Addendum re Coronona Virus Covid 19 – as at 9th March 2020

Coronavirus - Covid 19 Guidance - [nhs.uk/coronavirus](https://www.nhs.uk/coronavirus)

We are continuing with Activities and Events in or arranged by the Village Hall. We will follow Government guidelines and ask that you:

- Do not enter the building if you have a cold or flu-like symptoms: Cough, Fever and/or Shortness of Breath.
- Are fastidious with your personal hygiene
- Cough or sneeze, into the crook of your elbow – not your hand.
- Dispose of tissues in a waste bin.
- Avoid unnecessary personal contact – kissing, shaking hands.
- Wash your hands thoroughly and regularly

Thank you for your cooperation and understanding.