

Worth Matravers Village Hall Trustees Meeting

Minutes taken on Tuesday 23rd October 2018

(The meeting commenced with a tour of the building)

Present:

Nick Viney (NV), Mark Hill (MHi), Claude Bonfanti (CB) Rob Lobley (RL), Jack Ross (JR) Hugh Cochrane (HC), Maggie Hardy (MHa) (note taker)

1. Apologies were received from John Hynan, Dawn Cosh, Helen Stewart, Sam Davies and Charles O'Reilly.

2. Minutes of last meeting held on 3rd July were accepted as a true record and thanks were expressed to Rob for taking them.

Matters arising - Dawn found someone to manage the website for £20 per hour, Jerry hasn't forgotten to investigate the School House and the Defibrillator signage still needs to be positioned.

3. Updates

3.1 Fire Alarm,

- Contract awarded to Julian Harris who will be visiting during the first week of November to review Fire Alarm and Electrics

3.2 AV System,

- Now in place – thanks to CB, Peter Handy and Tim Arnold
- CB suggested a Film Club which would need 20-25 people at £5 a head to be viable but Peter and Claude are keen to progress as a Community event. Accepted as a good idea.
- Licences need to be checked (**Action CB**)
- JR provided the original screen and projector: Peter will find a new home for it.
- It was **agreed** to purchase a flat case for DVD's etc at a cost of about £50 (Action CB)

3.3 School House

- Jerry Burden is still to visit (**Action Jerry Burden**)

3.4 Defib (training and signage),

- Tim Brown is the named Guardian of the Worth Defib and will be asked to place the signage made available by the Defib Partnership (Action MHa)
- JR will send out an email to seek interest in a further Village Defib familiarisation session. MHa will not organize one unless numbers are satisfactory/viable as volunteer trainers have heavy work commitments.

3.5 PC communications

- It was accepted that communications are still not good and should be improved
- A personal contact is needed. NV will speak with Ian Bugler

3.6 Outside lights

- In place and working

3.7 Garden.

- A complaint has been received from a member of the village about the state of the garden

Mark Norman currently has the garden contract but it is not clear what this contract covers. **MHa will speak with Mark** to get a better understanding and ask if he wishes to continue.

- It was accepted that Mark needs guidance on what is expected
- JR gave info. of a company called Green Thumb 01929 500450 (poole@greenthumb.co.uk) who provide lawn treatments at a cost of £30 per session should this be deemed necessary

4. Website (Google calendar (for bookings), booking and payment system, ease of hand over.)

- MHi is handing over to RL as he is leaving the village for 3 years.
- It was agreed that the Google calendar needed urgent attention as Tim is currently the owner of the access code and therefore handover to RL is complicated.
- MHi and RL will speak with Tim but it was **agreed** that MHi should open a new a/c via Google as soon as possible which can then be embedded in to the website
- It was agreed that the website will need updating
- There is currently no direct link between bookings and the Treasurer. MHi suggested that a direct link is embedded in the system – this was **agreed**

5. Future purchases

5.1 Chairs

- It was **agreed** that Jenny Hynan and MHa should research the possible purchase of new chairs

5.2 Gazebos

- Currently have 5; new ones are not needed

5.3 Outdoor children's' play equipment

- MHi suggested the purchase of out- door toys for visiting children's groups
- Storage was raised as an issue but MHa agreed to ask Val Burden for her thoughts (Action MHa) (post meeting note Val thinks this would be a good idea but size of toys would be an issue) **(MHa to research)**

5.4 Tables

- It was agreed to purchase new trestle tables to replace those recently destroyed due to old age/ woodworm etc.
- NV suggested speaking to Bennetts who may be able to provide heavy tables **(Action NV)**

6. Future events

6.1 Winter concert with Christmas music December 14

- NV will organize a subgroup to discuss Carols on Green as the proposed concert on 14th has had to be cancelled (Action NV)

6.2 PASH

- Booked from 1-9th December

6.3 January Carols

- See 6.1

6.4 Film Club Opener

- It was suggested that a New Year film should be organised to launch the Film Club (action CB)

7. Recent events- All have been successful and enjoyed. A farm visit would be welcomed

8. Finance.

- Accounts had been circulated by JH prior to the meeting and were accepted

9. Publicity.

- It was agreed to have GDPR as an agenda item for the next meeting to ensure that we are meeting legislation **(Action NV)** and have permission to use village email addresses

10. Hugh's retirement

10.1 Hugh will be retiring at the next AGM after many years of service to the Village.

10.2 He was thanked for his diligence, hard work and commitment as a Trustee and former Treasurer

11. AOB

11.1 Prospective dates for 2019 to be agreed **(Action NV)** Post meeting suggested dates:

- **Tuesday 22 January**
- **Tuesday 23 April AGM followed by brief Trustees meeting**
- **Mon 27 May. Fete**
- **Tuesday 2 July including presentations to charities nominated for Fete proceeds**
- **Tuesday 22 October**

11.2 MHi raised the availability of CIL (Community Interest Levy) monies for Community infrastructure developments available from the Abbascombe Development and suggested that an electric supply for the Green should be requested. The money currently sits with the PC

11.3 MHi was thanked for his contribution over recent years and wished a safe and enjoyable trip around the World over the next 3 years

11.4 Charles O'Reilly requested that the VH made an annual donation to the flowers in church which were currently largely self funded. It was agreed to make a donation from the fete proceeds and, if necessary, make a down payment of say £100 immediately

12. Date of next meeting: January 22nd 2019 at 1830 hrs.