

Worth Matravers Village Hall

Minutes of the Post AGM Trustees Meeting held on 11 April 2018

Trustees Present:

Nick Viney (Chairman), John Hynan (Treasurer), Hugh Cochrane, Jack Ross, Mark Hill, Claude Bonfanti, Helen Stewart, Robert Lobley, Dawn Cosh, Maggie Hardy.

1. Apologies.

Apologies: Charles O'Reilly.

2. Minutes of last Meeting on 24 Jan 2018 (attached)

Hugh has made several adjustments.

Reserve Policy - It was agreed that in light of the changes to the way Fete income was treated in the accounts it would be appropriate to review the basis of computing the minimum reserve before next year's statement was prepared.

3. Actions from previous Meetings.

- Casual Use of The Hall. Key safe number available so casual use of hall possible. Includes book exchange and general use of hall. Nick V to speak to Sparkle (Cleaners) to arrange monthly clean of the hall.
- Dishwasher – Not working. Tim previously asked electrician to check outside lights and repair dishwasher. Not done. Hugh to speak to A R Harris (local electrician).
- Fire Alarm - Nick V suggested change of fire alarm required for the hall as problems with it in the past. Mark Hill to obtain 3 quotes. Jack stated that there is a service agreement in place for the fire extinguishers, which includes the fire extinguishers at the church and coastguard building. They will need to be made aware of any changes to any fire extinguisher service agreement.
- AV system – Claude agreed to liaise with Tim and Peter regarding their views / info and will obtain information from Langton and Harman's Cross village halls regarding their AV equipment. This with a view to presenting at the next July meeting, 2 or 3 different AV system alternatives, with corresponding costings, from minimum to "optimum" set up, in order for the trustees to be able to take a decision at this meeting.

- School House – Work that Helen suggested for the School House has been completed. Rent has been increased by £25pcm. Still ongoing damp issues. Jane Viney to deal with. Possibility of a de-humidifier or request to use wood-burner more frequently.
- Sub-station Painting - Mark Hill to paint substation brown.
- PC Councillors – Nick feels that it would be useful to have one of the PC councillors present at the Trustees meetings - for ¼ hr twice yearly. An item on the Agenda could be provided for this. Dawn to try Ceri or Ian B on parish Council. Helen to send copy of AGM minutes to Roger Khanna on the Parish Council.

5. EE Phone Aerial

- This was discussed at the AGM and it was felt resolving a mobile phone signal for the village was important and Jerry Burden would be invited to the next Trustees meeting.

6. Job Descriptions

- With Tim stepping down as a Trustee, this has left a number of jobs available that need to be covered:-

Minute Taking
 Bookings Secretary
 Website Management/Publicity
 Other jobs to be discussed at next meeting.

7. Appointments

Minute Taking – Minute taking to be spread out between Trustees.

Bookings Secretary – Mark Hill to do until his travels in October. To talk to Tim about the calendar. Rob Lobley also to help, possibly following Mark's departure. Nick V volunteered to do any hall tours required, if necessary.

Website Management/Publicity – To be discussed at next meeting.

Operations of the Village Hall – It was agreed that there should be an induction session to make trustees aware of the operations of the Village Hall. This was considered a good suggestion as there are several new trustees and a number of others who are not aware of how things work, instructions for hirers etc.

8. Future events

These were discussed at the AGM. Two meetings had been held to organise arrangements for the Fete. The plan was to break organisation into sectors that are run by individuals. Nick suggested the following potential events, a farm walk, a tour of the Kingston/Encombe water system (fed by spring nr Swanworth Quarry through a 19C tunnel) and a tour of the lifeboat station.

9. Charging for use of Hall

Reductions have been given in the past to Worth Residents. Nick said guidelines were required for clarity. Some discretion will be possible.

10. Any other business

It was decided that any further business would be left until the next meeting

11. Date of the Next Meeting

8 May 2018. 18:30

Meeting closed at 21:30hrs

Nick Viney
Chairman
25 April 18

No matters arising not covered in the Agenda