



**Minutes of the Trustees Meeting held
after the AGM on
12 April 2017**

Trustees Present:

Nick Viney (Chairman), John Hynan (Treasurer), Tim Arnold (Secretary), Hugh Cochrane, Jack Ross, Mark Hill, Claude Bonfanti.

1. Apologies

Sam Davies, Mandy Shanks.

2. Points from the Minutes of the last meeting on 12 Jan 17

Defibrillator siting - possibly by the main door but set back so as to not obstruct the pathway. Jack Ross suggested removal of the bushes and concreting over to give access to the wall. Undecided; will seek advice from Defib Partnership when ready to install and seek consensus then.

Shed - Tim / Nick to assess the rot and general condition and if necessary ask Dave Ralls to do some work on it. If the shed is deemed OK, consider opening a plant nursery area at the lower end of the Sch House garden, with new fence, to make space for fête plant preparation.

Cheese Plant - Mark Hill thanked for donating this to hall; Mark agreed to keep it fed & watered.

3. Actions from Previous Meetings

VH Sec to further check that PAT testing had been done; unsure as to whether Jerry Burden had done this before leaving.

Chairman is to ask the School House tenants whether any maintenance is required - this seemed a more practical approach than organising a builder's visit.

VH Sec confirmed that for the fête the PC had been given sight of our Public Liability Insurance, had been told about our plan to keep access down the road to the SE part of the village, and told that we would be producing a Risk Assessment. As such it was assumed the PC would allow the fête to proceed, albeit the VH Sec had not had any correspondence from the Clerk, and Road Closure had not yet been granted. *[afternote: closure granted on 28 Apr]*

4. **Action Points from the AGM**

Mark Hill agreed to paint the fence around the electricity substation, checking colour choice with Shiela Johnson before proceeding. Presumed dark brown.

All were agreed on inspection that the new light-oak bookcase was in keeping with the room, no further action required.

It was noted that Hugh Cochrane is now the Parochial Church Council representative on the Trustees.

5. **Any other Business**

At Mark Hill's request the VH Sec explained his role with regard to the fête:

Nominated 'Fête Organiser' on behalf of the the VH Trustees, following DCC, PDC and PC procedure and legislation, applying for Road Closure, Event Notice, and Drinks Licence, and completion of Risk Assessment on the day. Trustees retain collective joint responsibility for the fête, hence the requirement for Public Liability Insurance. Trustees are kept informed at all stages, copied on relevant correspondence.

Fête profits, as agreed previously by Trustees, to benefit charity of choice selected by fête helpers. Constitution permits such, provided beneficiaries are identified in advertising beforehand.

Other matters were agreeably discussed but not deemed VH business.

Date of the Next Meeting

The next meeting is set for 6pm on 19th October 2017.

Nick Viney
Chairman
28 Apr 17